

## Key Contacts

### Office of Research Services (ORS)

Services Offered	Name	Title	Email	Phone #
Grant writing	Sarah Weisz	Grant Writer	<a href="mailto:sweisz@depaul.edu">sweisz@depaul.edu</a>	(312)362-7727
Identifying funding, developing budgets, review and approval of submissions	Cate Ekstrom	Director of Research Development and Pre-Award Services	<a href="mailto:cekstrom@depaul.edu">cekstrom@depaul.edu</a>	(312) 362-5412
Identifying funding, developing budgets, review and approval of submissions	Ian Price	Grant & Contracts Specialist	<a href="mailto:jdeaner@depaul.edu">jdeaner@depaul.edu</a>	(312) 362-7079
Submission and review processes for IRB, IACUC, and IBC	Jessica Bloom	Director of Research Compliance	<a href="mailto:jbloom8@depaul.edu">jbloom8@depaul.edu</a>	(312) 362-6168
Submission and review processes for IRB, IACUC, and IBC	Melodie Fox	Research Protections Coordinator	<a href="mailto:mfox34@depaul.edu">mfox34@depaul.edu</a>	(312)362-7592
Award acceptance and setup, award monitoring, and closeout	Jyrell Keys	Director of Award Management	<a href="mailto:jkeys1@depaul.edu">jkeys1@depaul.edu</a>	(312)362-5409
Award acceptance and setup, award monitoring, and closeout	Amy Dauernheim	Senior Grant & Contract Specialist	<a href="mailto:adauernh@depaul.edu">adauernh@depaul.edu</a>	(312)362-5457
Award acceptance and setup, award monitoring, and closeout	Claire Trinkle	Grant & Contract Specialist	<a href="mailto:ctrinkle@depaul.edu">ctrinkle@depaul.edu</a>	(312) 362-6415
New initiatives, Internal funding opportunities, paid leave programs, training and development	Lauren Miller	Chief of Staff & Director of Research and Innovation Strategies	<a href="mailto:lmille74@depaul.edu">lmille74@depaul.edu</a>	(312) 362-7595

### Corporation and Foundations Relations (CFR)

Identifying philanthropic funding, developing LOIs and proposals, stewardship reporting, site visits and donor communication	Alisia Eckert	Assistant Vice President, Advancement Services, Corporate and Foundations Relations and Donor Relations	<a href="mailto:aeckert7@depaul.edu">aeckert7@depaul.edu</a>	(312) 362-8663
Identifying philanthropic funding, developing LOIs and proposals, stewardship reporting, site visits and donor communication	Heather Nash	Executive Director Corporate & Foundation Relations	<a href="mailto:hnash6@depaul.edu">hnash6@depaul.edu</a>	(312) 362-7171
Clearance process, proposal preparation, organizational documentation, reporting, grant agreement acceptance and review	Leti Adams	Foundation Relations Specialist	<a href="mailto:ladams12@depaul.edu">ladams12@depaul.edu</a>	(312) 362-7154

### Restricted Accounting (RA)

Regulatory compliance oversight; final invoice & reporting approval; final award setup approval; audit	Daniel Plinska	Manager Restricted Accounting	<a href="mailto:dplinska@depaul.edu">dplinska@depaul.edu</a>	Available via a Teams Call
Award admin - non-federal awards; finalize award setup; grant revenue & IDC calc; month-end Closure (PPM)	Martin Cisneros	Senior Accountant	<a href="mailto:MCISNE12@depaul.edu">MCISNE12@depaul.edu</a>	Available via a Teams Call
Award admin - NIH grants; finalize award setup; Payroll adjustments & effort distribution; student aid drawdowns; ICP	Adam Ng	Senior Accountant	<a href="mailto:TNG10@depaul.edu">TNG10@depaul.edu</a>	Available via a Teams Call
Award admin - NSF grants; finalize award setup; transactions in budget error	Kathleen Loftus	Senior Accountant	<a href="mailto:KLOFTUS6@depaul.edu">KLOFTUS6@depaul.edu</a>	Available via a Teams Call
Award admin - all other federal; finalize award setup; time & effort reporting	Shaden Hassan	Senior Accountant	<a href="mailto:shaden.hassan@depaul.edu">shaden.hassan@depaul.edu</a>	Available via a Teams Call
Payroll adjustments; process documentation & optimization; reconcile AR 1300xx accounts	Karen Rhomberg	Intermediate Accountant	<a href="mailto:KRHOMBER@depaul.edu">KRHOMBER@depaul.edu</a>	Available via a Teams Call
Award setup in BlueSky; invoicing; subcontract invoice reconciliation	Fran Trainor	Staff Accountant	<a href="mailto:FTRAINOR@depaul.edu">FTRAINOR@depaul.edu</a>	Available via a Teams Call
Department Email inbox admin; time & effort Reporting	Sharmaine Miller	Accounting Coordinator	<a href="mailto:SMILL123@depaul.edu">SMILL123@depaul.edu</a>	Available via a Teams Call

### Student Employment and Human Resources (HR)

Student Employment management	Fatima Mohammed	Assistant Director of Student Employment Initiatives	<a href="mailto:fatima.mohammed@depaul.edu">fatima.mohammed@depaul.edu</a>	Available via a Teams Call
Leads/manages staff recruiting	Jessica Cook	Director Talent Acquisition & HR Central	<a href="mailto:jessica.cook@depaul.edu">jessica.cook@depaul.edu</a>	Available via a Teams Call

### Information Services (IS)

Procurement of IS related equipment and technology	Frank Sanchez	Manager Academic Research & Technology	<a href="mailto:frank.sanchez@depaul.edu">frank.sanchez@depaul.edu</a>	(312) 362-6510
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